

Action Item - 50

Title: Contract with Diligent Corporation - Electronic Board Meeting Management System (\$110,984.53) – Added 6.24.2025

Board of Education Meeting Date: 6/26/2025

Action Under Consideration:

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Diligent Corporation

Purpose:

To assist the Board of Education in transitioning from OneMeeting Electronic Board Meeting Management System to Diligent Community

Start date: 7/1/2025

End Date: 6/30/2030

Compensation not to exceed:

\$110,984.53

Location: All Administrative Offices; All Schools

Renewal Option:

Number of Options: 1 Duration of Option: 1 year

Maximum Compensation authorized per option period:

N/A

Description:

This action item seeks authorization for the School District of Philadelphia to enter into a contract with Diligent Corporation to provide the Diligent Community platform, which will allow for collaborative creation, tracking, and approval of items for upcoming and past Board of Education meetings, Board Committee meetings, and special meetings as needed. The platform will be used to generate meeting agendas and materials—including action items, supplemental materials, and meeting minutes—and will be accessible by Board Members, School Board users, and the public. Diligent Community will enhance the efficiency and management of Board meeting materials for both internal and external stakeholders.

The District's current contract with Granicus LLC is scheduled to sunset on June 30, 2025. In preparation for this transition, the District engaged in a formal Request for Proposals (RFP) process to identify a new solution that would meet the evolving needs of the Board, District, and our stakeholders. Following a thorough evaluation, Diligent Corporation was selected as the preferred vendor.

The proposed contract includes professional services for implementation, including system setup and configuration of internal workflow customized agenda templates, data migration of existing materials, training for users, and ongoing technical support—ensuring a smooth and seamless transition to the Diligent Community platform.

Related resolution(s)/action item(s)

N/A

Funding Source(s)

FY26 Operating

FY27 Operating

FY28 Operating

FY29 Operating

FY30 Operating

Office Originating Request:

Board of Education