

Action Item - 27

Title: Contract with Supra Office Solutions, Inc. for Trash Bags (\$250,000)

Board of Education Meeting Date: 6/26/2025

Action Under Consideration:

The Administration recommends that the Board of Education authorize The School District of Philadelphia, through the Superintendent or his designee, to execute and perform a contract, subject to funding, as follows:

With:

Supra Office Solutions, Inc.

Purpose:

Supply of trash bags for Food Services kitchens and cafeterias

Start date: 7/1/2025

End Date: 6/30/2026

Compensation not to exceed:

\$250,000

Location:

All Schools

Renewal Option:

Number of options: 4; Duration of each option: 1 year

Maximum Compensation authorized per option period:

FY 27: \$275,000; FY 28: \$300,000; FY 29: \$325,000; FY 30: \$350,000

Description:

Why is this contract needed?

This contract is needed to purchase trash bags to meet the operational demands within school kitchens and cafeterias.

How will the success of this contract be measured?

Success will be measured through accurate, on-time order fulfillment of the correct, specified products.

If this is the continuation of a contract, how has success been measured in the past, and what specific information do we have to show that it was successful?

Success has been measured based on the order fulfillment of specified trash bags for a clean and sanitary environment. Favorable health inspection reports support the success of the intended outcome.

When applicable, is this an evidence-based strategy? If so, what evidence exists to support this approach?

Successful health inspection reports and program audit results from the Office of the City Controller of the City of Philadelphia, the PA Department of Education, Division of Food and Nutrition, and the U.S. Department of Agriculture support this approach.

Which Goal and/or Guardrail does this Action Item support?

Has this investment been discussed during a progress monitoring session? Which session?

This contract supports Guardrail 1 for students to have a safe, healthy, and welcoming environment.

Does this Action Item support a specific strategy/intervention identified in the Strategic Plan?

This action item supports Strategic Action 5.11: Provide the staffing, resources, and training necessary to meet school cleanliness standards.

Related resolution(s)/action item(s)

March 26, 2020; #28

Funding Source(s)

FY26- Cafeteria Fund

Office Originating Request:

Operations - Food Services