

## **Action Item - 18**

**Board of Education Meeting Date:** 3/27/2025

**Title:** Ratification of Amendment of Contract with Facilitron, Inc. for Software Platform to Manage Facilities Rentals (\$750,000)

### **Action under consideration**

The Administration recommends that the Board of Education authorize and ratify the execution and performance of a contract amendment by The School District of Philadelphia, through the Superintendent or his designee, subject to funding, as follows:

**With:** Facilitron, Inc.

**Purpose:** Use of a software platform to manage facility use requests by internal and external organizations

**Original Start Date:** 12/19/2019

**Original End Date:** 12/31/2022

**Amended End Date:** 06/30/2027

**Currently Authorized Compensation:** \$500,000

**Additional Compensation:** \$750,000

**Total New Compensation:** \$1,250,000

**Location(s):** All Schools

**Renewal Options:** N/A

### **Description:**

*Why is this contract needed? Why is this a ratification?*

The Office of Facilities Management and Services identified a need to extend its contract for use of a software platform to manage facility rental requests by both internal and external organizations. This ratified extension will allow the District to continue the operation of facilities rentals without interruption. Facilitron, Inc. works with the Office of Facilities Management and manages the facility rental requests including but not limited to training, resolution of errors and service disruptions, and required maintenance and upgrades. Facilitron, Inc. collects payments from the external organizations and reimburses the money back to the District after deducting their commission. In FY24, Facilitron collected \$631,018 from the external

organizations and reimbursed \$567,916 back to the District after deducting a commission of \$63,102.

*How is this work connected to the District's plan to achieve Goals & Guardrails?*

Guardrail 1 - Welcoming and Supportive Schools Every school will be a safe, welcoming and healthy place where our students, staff and community want to be and learn each day. The work supports the Division of Operations' goal of providing safe, healthy, and welcoming learning environments for all students.

*How will the success of this contract be measured?*

The success of this contract will be measured by making sure that the facility rental requests are approved on a timely basis. The contractors are evaluated by the Office of Facilities Management based on quality of work.

*If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful?*

The vendor has a track record of satisfactory work for the District. The Office of Facilities Management is also a part of the workflow in the approval process and thereby monitors the work of the vendor for quality and completeness.

**Related resolution(s)/approval(s):**

December 12, 2019, #25

**Funding Source(s):**

FY23 Operating

FY24 Operating

FY25 Operating

FY26 Operating

FY27 Operating

**Office Originating Request:**

Operations - Facilities