

10. Ratification of Contract Amendment for Square Button for OEMS IT Needs Assessment (No Cost Time Extension)

## **Action Item - 10**

**Board of Education Meeting Date:** 2/27/2025

**Title:** Ratification of Contract Amendment for Square Button for OEMS IT Needs Assessment (No Cost Time Extension)

### **Action Under Consideration**

The Administration recommends that the Board of Education authorize and ratify the execution and performance of an amendment to a contract by The School District of Philadelphia, through the Superintendent or his designee, subject to funding, as follows:

**With:**

Square Button

**Purpose:**

To extend the end date of the contract to complete a comprehensive technology needs assessment.

**Original Start Date:** 2/1/2024

**Original End Date:** 12/31/2024

**Amended Authorized End Date:** 12/31/2025

**Currently Authorized Compensation:** \$330,000

**Additional Authorized Compensation:** \$0

**Total New Compensation:** \$330,000

**Location:** Administrative Office(s)

**Renewal Options:** N/A

**Description:**

**Why is this contract needed? Why is this a ratification?**

The ratification of a time amendment to the contract will allow Square Button (at no additional cost) to complete their work in conducting a comprehensive technology needs assessment. The needs assessment will enable the District to procure a comprehensive environmental data management system(s) to further the District's goals of meeting regulatory requirements, improving internal processes and increasing efficiencies, enhancing environmental data, improving communication and collaboration both internally and externally, as well as fostering transparency in reporting.

**How is this work connected to the District's plan to achieve Goals & Guardrails?**

This work supports Board Guardrail 1 to provide safe, healthy and welcoming learning environments for all students and specifically Strategic Action 1.2: Improve

management of environmental conditions and hazards by hiring an administrator and investing in a modern data management system.

**How will the success of this contract be measured?**

The success of this contract will be measured and or achieved by developing an implementation plan for the recommended technology solutions.

**If this is the continuation of a contract, how has success been measured in the past and what specific information do we have to show that it was successful?**

Yes. This is the continuation of an existing contract with Square Button to complete the scope of work in conducting a comprehensive technology needs assessment for an environmental data management system for the Office of Environmental Management and Services.

**When applicable, was a larger community of District community members and/or stakeholders involved in this selection process? If so, what groups and how?**

The selection of Square Button included the IT department.

**Related resolution(s):**

January 25, 2024; #24

**Funding Source(s):**

FY25 Grant - City Settlement

FY26 Grant - City Settlement

**Office Originating Request:**

Operations - Environmental Services

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