

## Action Items Questions and Responses – Added 5.27.2025



## The School District of Philadelphia

### Board of Education Action Item Questions and Responses May 29, 2025

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Action Item Questions	Submitted by:	Response
<p>1) Acceptance of Donation from the US Soccer Foundation and Philadelphia Soccer 2026 and Right of Entry to Science Leadership Academy at Beeber, Building 21, and Swenson Arts and Technology HS</p> <ol style="list-style-type: none"> <li>Why has the District classified this as a capital expenditure?</li> <li>Is this cost included in the District's capital budget?"</li> </ol>	Board Member Stern	<ol style="list-style-type: none"> <li>The proposed acceptance of a \$300,000 donation from the US Soccer Foundation and Philadelphia Soccer 2026 is not classified as a capital expenditure, as the project will be fully funded through this external donation and will not utilize any capital funds.  Capital Programs will provide design and site coordination support to ensure appropriate placement and to minimize any impact on existing schoolyard infrastructure. The donation will support the development of soccer facilities at three schools, with an allocation of \$100,000 per site.</li> <li>The cost of the project is not included in the District's capital budget. The cost is 100%</li> </ol>



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		funded by a donation from US Soccer Foundation and Philadelphia Soccer 2026. There will be no capital funds used for the project.
<p>3) Contracts with Various Vendors for Marketing Support Services (\$1,155,000)</p> <ol style="list-style-type: none"> <li>1. How do these contracts relate to the marketing contracts from the April 24, 2025 Board of Education meeting?</li> <li>2. Are we reaching the audiences that we want to reach?</li> <li>3. What collateral should stakeholders see in their communities as a result of these contracts?</li> <li>4. Is the District's communications and marketing budget aligned with previous years?</li> <li>5. Does the current budget adequately support the District's communication goals?</li> <li>6. Should this work be included solely in the District's budget, or should it also be reflected in the IU 26 budget?</li> <li>7. What is the District's goal for the 'I Am SDP' campaign?</li> </ol>	<p>Board Member Cabbage</p> <p>Board Member Lam</p> <p>Board Member Stern</p>	<ol style="list-style-type: none"> <li>1. The April Action Item was exclusively for renewing contracts with media outlets (such as Clear Channel, iHeart, 6ABC, etc.) that allow our marketing campaigns to reach their intended audiences. This May Action Item is for continued marketing services that support the development of our marketing campaigns. These contracts are the result of 3 recent RFPs -- ad production services (for I AM SDP TV spots), marketing printing &amp; fulfillment services, and marketing consulting services. The May items are to extend existing services and are not new supports.</li> <li>2. Yes. The paid media and marketing plans for each campaign are specifically created to reach the intended audiences which range from families with PreK- and K-age eligible families to households with kids in grades K-12 who are not enrolled in SDP schools.</li> <li>3. Collateral materials include transit ads, outdoor billboards, digital ads, direct mail, e-mail blasts, and TV/cable and radio ads as budgets allow.</li> </ol>



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		<ol style="list-style-type: none"> <li>4. Yes.</li> <li>5. While we would welcome additional funding to extend and deepen our communications and marketing efforts throughout the year, our current funding levels are sufficient.</li> <li>6. Yes. This should be in the School District's general operating budget, not the Intermediate Unit's budget.</li> <li>7. The goal <i>over time</i> is to strengthen the District's image &amp; increase enrollment by establishing SDP as Philadelphia's <i>preferred</i> K-12 educational option. Doing this well would also positively impact recruitment, retention, and support of the District from local organizations. The campaign has already yielded the major short-term win of a new partnership program that will be launching in fall 2025 to provide more pathways to employment for our medical assisting CTE students.</li> </ol>
<p>9) Contract with Foundations, Inc. for Executive Staffing Services (\$4,000,000)</p> <ol style="list-style-type: none"> <li>1. Please provide additional information to help better understand the instances in which these services are being used.</li> </ol>	<p>Board Member Cubbage</p> <p>Board Member Lam</p>	<ol style="list-style-type: none"> <li>1. The Foundations Inc. contract for executive staffing is used in instances that require urgent temporary or interim executive staffing services, as well as instances that require highly-specialized executive-level staffing services. The Foundations Inc. contract does not circumvent the District's recruitment,</li> </ol>



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<p>2. What is the approximate annual amount the District has spent on temporary executive staff in recent years?</p>		<p>selection, and hiring processes; it compliments the established processes by allowing the necessary time to recruit the best talent to perform in executive-level roles and thoroughly vet a candidate's suitability for hiring as a permanent employee, while maintaining organizational stability and operational continuity.</p> <p>The Foundations Inc. contract is primarily used in circumstances when the District must:</p> <ul style="list-style-type: none"><li>• Fill key executive-level vacancies during an active recruitment, selection, hiring, and onboarding process.</li><li>• Provide key executive-level leadership during periods of organizational restructuring and transformation initiatives.</li><li>• Engage key executive-level leaders and subject matter experts with specialized skill sets to provide technical assistance for strategic projects for a specified period/duration.</li></ul>
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		<p>The structure of the Foundations Inc. contract reflects intentionality to produce the following benefits to the District:</p> <ul style="list-style-type: none"><li>• <b>Separation of Employment:</b> Key executive-level leaders hired using the Foundations Inc. contract are employees or contractors of Foundations, not the School District of Philadelphia. This distinction is important for benefits, compensation, tax, legal, and human capital management purposes.</li><li>• <b>Streamlined Administrative Costs:</b> Foundations Inc. assumes the administrative burden and costs related to employee screening, background checks/investigations, payroll, benefits, etc.</li><li>• <b>Budget Control:</b> The District pre-negotiates the amount for executive-level staffing through Foundations Inc. ensuring predictable costs and facilitating easier budget management.</li></ul> <p>Recently, The Foundations Inc. contract has been used to engage executive-level</p>
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		<p>services, on a temporary basis, from the following individuals:</p> <ul style="list-style-type: none"> <li>• Arasi Adkins, Interim Chief of Talent</li> <li>• Amy Williams, Interim Assistant Superintendent</li> <li>• Karen Kolsky, Labor Relations</li> <li>• Shelia Brown, Executive Coach</li> </ul> <p>2. During FY23 - FY25 the District has spent the following amounts on temporary executive staffing:</p> <ul style="list-style-type: none"> <li>• FY23: \$293,825.17</li> <li>• FY24: \$803,356.74</li> <li>• FY25: \$801,609.60 (as of 4/30/25)</li> </ul>
<p>12) Change Orders at Various Locations (\$1,404,657)</p> <p>1. Why should the Board approve the requested change orders at this time?</p>	<p>Board Member Stern</p> <p>Board Member Wilkerson</p>	<p>1. The Board should approve the requested change orders at this time because the \$1,404,657 in requested change orders have gone through the change order review and approval process that has been established within the Office of Capital Programs and all costs have been verified and substantiated. The change order requests were initially submitted by the various contractors at a total amount of \$1,573,764 and, as a result of the review process, were reduced to \$1,404,657, resulting in a total savings of over 10% to the District of \$169,107. The</p>



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		<p>process includes review by the designer of record, the design project manager, the construction project manager, estimator, the construction manager, the design manager, the contracts manager, the operations manager, and the executive program director. Once it has gone through all of these review steps and is substantiated, it is then submitted to the Board for approval. The change orders this month represent 1.95% of the total value of the projects which is well below the industry standard range for change orders which is between 8% -12%.</p>
<p>14). Contract with Mobilease Modular Space, Inc. for the Lease and Installation of Modular Classrooms at Henry Lea Elementary School (\$754,720)</p> <p>1. Why does Lea require modular classrooms at this time?</p>	Board Member Cubbage	<p>1. Henry C. Lea Elementary School requires the addition of modular classrooms to accommodate steadily increasing student enrollment. Current enrollment stands at 474 students, with projected enrollment reaching 485 for the 2025–2026 school year. This growth necessitates the addition of two classrooms to maintain appropriate class sizes and ensure adequate learning space.</p> <p>To address this need, the District will lease modular classroom units to provide space for two Kindergarten classes, each with a capacity of 20 students, for a total of 40</p>





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		<p>students. The modular installation will include two classrooms and appropriately sized toilet rooms to support early childhood programming.</p> <p>The cost of \$754,720 includes the installation of the units, connection of utilities, fire alarm, and communication systems and lease payments for the 3 year period.</p>
<p>15). Capital Award for Major HVAC Renovation at Kensington High School (\$15,361,273)</p> <ol style="list-style-type: none"> <li>1. Were these projects included in last year's capital budget?</li> <li>2. In which capital budget and program is this project included?</li> </ol>	<p>Board Member Stern</p> <p>President Streater</p>	<ol style="list-style-type: none"> <li>1. The Major HVAC Renovation project at Kensington High School was initially included in the District's FY2024–FY2030 Capital Budget. During FY2024, the project entered the planning and design phase, with \$474,214 allocated in the amended FY2024 capital budget to support initial planning and design activities. In FY2025, the design phase was completed, and the project proceeded through the District's Procurement process. Public bidding was conducted to secure competitive pricing and identify the lowest responsible bidders. This action item seeks approval to award four prime contracts - General Construction, Mechanical, Electrical, and Plumbing - totaling \$15,361,273. These contracts represent the full construction scope necessary to</li> </ol>



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		<p>complete the HVAC modernization at Kensington High School.</p> <p>2. The project budget for the Kensington High School Major HVAC Renovation is included in the District's FY2024–FY2030 Capital Improvement Plan (CIP), which was approved by the Board of Education on May 30, 2024. This project is part of the HVAC Improvements Program within the CIP, which is focused on upgrading and modernizing critical mechanical systems to support healthy and effective learning environments across the District.</p>
<p>16). Contract for Professional Structural Engineering Design Services with Various Vendors - IDIQ (\$8,000,000)</p> <p>1. Does IDIQ mean the contract could exceed \$8 million?</p>	Board Member Lam	<p>1. Indefinite Delivery and Indefinite Quantity (IDIQ) does not mean that the contract could exceed \$8 million. This IDIQ contract for Professional Structural Engineering Design Services will be utilized on an as needed basis through project specific task orders to the four awarded providers (Gannett Fleming Inc., Remington &amp; Vernick Engineers, DCI Engineers, and Pennoni Associates Inc.). Individual task order values for services will vary based on the scope of services needed, but collectively will not exceed a total contract limit of \$8 million in value. The</p>



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		duration for the contract is 3 years from 5/30/25 through 5/30/28.
<p>25) Renewals of Lease or License Agreements with Various Lessees or Licensees (\$1,939,960.27)</p> <ol style="list-style-type: none"> <li>1. How does the District address any issues that may arise with these agreements?</li> <li>2. How is the District notified of any concerns that may arise during the lease term?</li> </ol>	Board Member Cubbage	<ol style="list-style-type: none"> <li>1. The District addresses issues that arise and maintains effective management of its leased and licensed properties through a regular monitoring process to ensure compliance with all agreed-upon terms. Regular visits take place approximately every 6 months or sooner if needed. Direct communication with lessees or licensees is utilized to promptly address and resolve minor disputes or operational concerns before they escalate. In cases of significant breaches or violations, legal review and enforcement actions are undertaken to uphold the integrity of the agreements. These agreements are reviewed by our Real Property Management Attorney and any other member of the Office of General Counsel who may need to assist with Lease and License Agreements, as well as Charter School Agreements. Additionally, periodic reviews are conducted during renewal or amendment processes, providing opportunities to adjust terms and address any ongoing issues that may have arisen during the lease or license period.</li> </ol>



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		<p>2. The District is notified of any concerns that may arise during the term of the lease. The general term of the majority of our Lease or License Agreements is one year. For the few that may be longer than one year, their concerns are also presented to us by presenting a written notice per their agreements. Communication is also maintained through various channels, including email, phone, and formal complaint or reporting systems, allowing stakeholders to raise concerns or provide updates efficiently. Furthermore, internal reports from departments such as Maintenance, Legal, and Finance play a critical role in identifying potential issues and supporting informed decision-making.</p>
<p>29). Amendment of Contract with Various Vendors for Cab and School Vehicle Transportation for Students (\$126,400,749)</p> <p>1. This contract extension is three times the average annual cost of the past six years. What actions is the District taking to improve route efficiency and determine whether buses or individual cabs are the most appropriate solution?</p>	Board Member Lam	<p>1. The proposed contract extension cost is higher than in previous years for the following reasons:</p> <ul style="list-style-type: none"> <li>a. Since the initiation of the cab and school vehicle transportation services for students contract in 2018, multiple economic shifts have significantly impacted vendor pricing: <ul style="list-style-type: none"> <li>i. Inflation: <ul style="list-style-type: none"> <li>Transportation-related</li> </ul> </li> </ul> </li> </ul>



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<p>2. How are these services being funded? Are they covered through the SPED rate per student, or via additional transportation reimbursement from the state?</p>		<p>expenses have risen by approximately 27%, driven by increases in fuel, parts, maintenance, and vehicle costs over the past seven years.</p> <p>ii. Labor Wages: There has been a 50% increase in labor wages, largely due to rising minimum wage requirements. The City of Philadelphia's minimum hourly wage increased from \$7.25 in 2018 to \$15.00 in July 2022, with continued upward pressure through 2025.</p> <p>iii. Insurance Premiums: Our vendors have reported a substantial rise in insurance premiums since the inception of the contract. According to the Philadelphia Inquirer, between 2014 and 2023, the average auto insurance premium in Philadelphia increased by 70%.</p>
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		<p>b. The growing demand for transportation services outlined in students' Individualized Education Plans (IEPs) has necessitated an expansion of specialized offerings, including van or cab services, solo ridership, and one-on-one transportation. These services are tailored to support students with special needs who require door-to-door service or specific accommodations to ensure safe and appropriate transport to and from school.</p> <p>c. Specialized transportation services come at a significantly higher cost compared to traditional options. While the average annual cost to transport a student on a special needs yellow bus is approximately \$3,450, the cost of providing transportation via cab or van averages \$21,450 per student annually. This cost differential reflects the individualized nature of the service, the increased staffing requirements, and the operational</p>
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		<p>challenges associated with meeting unique student needs.</p> <p>We closely evaluate transportation options for improved efficiencies that are cost-effective while providing optimal service.</p> <p>2. These specialized transportation services, such as van/cab rides, solo ridership, and one-on-one accommodations required under students' Individualized Education Plans (IEPs), are currently funded through the District's operating budget. These services are not fully covered by the special education (SPED) per-student allocation. The Pennsylvania Department of Education provides a 32% reimbursement to the District for approved SPED transportation costs, which helps offset a portion of these expenses.</p>
<p>32). Amendment of Contracts with Various Vendors for Yellow Bus Transportation for Students (\$84,284,164)</p> <p>1. How is the District screening, training, and reinforcing expectations to avoid incidents while students are in transit?</p>	Board Member Lam	<p>1. The District has implemented a comprehensive set of safety protocols and oversight measures to prevent incidents during student transportation. All drivers and attendants must pass rigorous background checks, drug screenings, and credential verifications before being assigned. Once</p>



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		<p>hired, staff receive specialized training focused on student behavior management, the use of safety equipment, and emergency procedures, with particular attention to supporting students with special needs.</p> <p>To maintain high standards, the District conducts ongoing monitoring using GPS tracking, interior camera systems, and periodic ride-alongs by Transportation Supervisors and staff. Contracted transportation vendors are held to the same safety and training requirements. Contracts clearly define performance expectations, and the District ensures accountability through regular evaluations and corrective actions when needed to maintain full compliance.</p>
<p>35) Contract with Securitas Technology Inc. to Install CCTV Security Camera and Video Management Systems at Four Schools (\$1,025,253)</p> <p>1. How many additional schools require the installation of the new CCTV security camera system?</p>	Board Member Lam	<p>1. The Securitas Technology Inc. contract provides for CCTV installations at the Arts Academy at Benjamin Rush, Edward Heston School, Paul L. Dunbar School and the John F. Hartranft School. These schools are 4 of the currently 129 schools remaining Districtwide that require the installation of new CCTV systems.</p>





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		<p>At the start of the CCTV Transformation Program, 155 schools required the installation of new CCTV systems. Of those schools, 26 schools have been completed, 8 schools are included in Capital Projects, 3 schools are in progress, 57 have been awarded or are awaiting submittal approval and will begin once approved, and 61 schools remain in the design and pre-procurement phase. These 61 schools will be broken into two RFP groups, which will be the fifth and sixth procurement RFP packages in the Program. The next bid package is anticipated to be released for competition in June 2025, with an anticipated Board vote in August and anticipated contract dates in early October if approved.</p> <p>The project is expected to be fully completed by the Summer of 2027.</p>
<p>36) Amendment of Contract with The City of Philadelphia for Extended Day Extended Year Programming (\$25,700,000)</p> <p>1. What is the District's high-level agreement with the City of Philadelphia?</p>	<p>Board Member Cubbage</p> <p>Board Member Lam</p> <p>Board Member Stern</p>	<p>1. The District's high level agreement with the City of Philadelphia is to support the execution of Extended Day/Year. Funding will support the allotment of such activities through before and after school programming slots, speciality programming, winter and spring camps.</p>



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<ol style="list-style-type: none"> <li>2. Is this amount inclusive of any funds from the contract that were not used in year 1 of programming?</li> <li>3. Please provide additional clarity on why the cost is being funneled through the city rather than paying the vendors directly. Why has the District taken this approach?</li> <li>4. Do action items #36 and #38 represent the full cost of providing the EDEY programming?</li> <li>5. What additional costs does the District incur to administer this program, aside from these two contracts?</li> <li>6. Are personnel costs covered by the City or the District?</li> </ol>		<ol style="list-style-type: none"> <li>2. This amount is for the projected costs of Year 2 programming, operating at full capacity for 30 participating District-operated schools, inclusive of the program expansion to 10 additional schools.</li> <li>3. At the time of the initial implementation, the City was already preparing to engage in procurement processes to secure vendors for out-of-school time (OST) services. This approach was taken for efficiency and to expedite the provider's ability to begin services with the start of school.</li> <li>4. They represent costs related to external services. The District incurs other costs for services provided through existing internal resources.</li> <li>5. The District incurs costs to provide support for food service, school safety, paraprofessionals, facility usage, communication and translation services during the extended day and extended year programming.</li> <li>6. The District and City share the cost of personnel associated with programming in this collaborative work. Each entity pays for their own staff's work.</li> </ol>
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<p>38) Amendment of Contract with Various Vendors for Out of School Time Programs for Expanded Learning Opportunities (\$0 Time Extension)</p> <ol style="list-style-type: none"> <li>1. Is the District comparing the usage of the resources and capacity?</li> </ol>	<p>Board Member Cubbage</p>	<ol style="list-style-type: none"> <li>1. Yes, contract amendments at existing sites will take into account slot utilization percentages based on current SY24-25 data, and budget-neutral adjustments will be made for SY25-26. This also allows for expansion to additional sites at no extra cost to the District. Furthermore, data was collected from current providers regarding their ability to expand and scale programs, and the need to open up an opportunity to engage additional vendors was clear. This also reflects the circumstance that many of the contracted providers also hold contracts with other entities to provide services, so capacity can become stretched depending on their overall portfolio of services, not just those under this particular contract.</li> </ol>
<p>39) Contract with Jewish Family and Children's Service of Greater Philadelphia for Parenting Education Services (\$500,000)</p> <ol style="list-style-type: none"> <li>1. Is this provided to all schools or pre-K locations throughout the city?</li> <li>2. Which schools are receiving these services?</li> <li>3. Given the current conflict in the Middle East, is there any concern that the</li> </ol>	<p>Board Member Cubbage Board Member Lam</p>	<ol style="list-style-type: none"> <li>1. These services will be offered to all 170+ pre-K sites operated by the District.</li> <li>2. Families with children attending pre-K at any school are eligible to participate.</li> <li>3. The parenting education professional development being offered under this contract is all copyrighted Incredible Years® parenting education coursework. JFCSGP does not have any input into or control over the content of the courses.</li> </ol>



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<p>professional development offered by this vendor may be less well received by pro-Palestine advocates within the District community?</p> <p>4. Please provide information to confirm that the programming is secular and does not include any religious components.</p>		<p>4. All of the programming offered under this contract is associated with the evidence-based Incredible Years® parenting education program, which is 100% secular in nature and does not include any religious components.</p>
<p>41) Authorization for Flexible Instructional Day Program – Updated 5.13.2025</p> <p>1. Can this be adapted for use in real-world or C2L programming?</p>	<p>Board Member Cubbage</p>	<p>1. The Flexible Instructional Day (FID) application requires the District to submit exemplar lesson plans that schools and programs may use in the event of an emergency during the regular school year which prevents customary instruction. This includes lesson plans for CTE programs. The School District of Philadelphia's 2025-26 application includes three exemplar lesson plans for a Health Related Technology program, Culinary program, and Welding program. These exemplar lesson plans are aligned with required competencies for Pennsylvania Department of Education (PDE) CTE programs which prepare our students for careers, industry certifications, and the National Occupational Competency Testing Institute (NOCTI) assessments.</p>



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		C2L programs would not be covered by the FID given that they provide summer employment opportunities for students outside of the regular school year.
<p>44). Authorization of Payment to Council of the Great City Schools for Membership Dues FY26 (\$63,637) – Added 5.13.2025</p> <p>1. How are membership dues determined?</p>	Board Member Lam	<p>1. Each member district is placed into one of five membership tiers based on its student enrollment. The larger the district, the higher the tier and the higher the membership dues. SDP is in Tier IV whose membership dues were \$61,694 for FY 2024-2025. The coming year's membership dues are then adjusted based on the increase in the November Consumer Price Index (CPI) vs. a year ago. For this current invoice, that CPI increase is 2.7% which results in membership dues of \$63,637 for FY 2025-2026.</p>
<p>48). Contract with TNG Consulting for Case Management Software Services (\$223,000) – Added 5.13.2025</p> <p>1. How does this integrate with 'Let's Talk' and other channels through which complaints may be received, such as the IG office?</p>	Board Member Lam	<p>1. The new software system will allow us to track all employee and student complaints and this tracking is required by the Office of Civil Rights. Unlike this system, Let's talk does not integrate with our Student Information System (SIS) and cannot track all of the data that needs to be captured for each complaint.</p>



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Intermediate Unit 26 Questions	Submitted by:	Response
<p>3). Adoption of Philadelphia Intermediate Unit No. 26 Operating Amended Budget for 2024-2025 and Philadelphia Intermediate Unit No. 26 Operating Budget for 2025-2026 (Pending) – Added 5.13.2025</p> <p>1. What percentage of the operating budget is allocated for professional development?</p>	<p>President Streater</p>	<p>1. Below is an outline of professional development spending through IU 26 for the current and previous year:</p> <ul style="list-style-type: none"> <li>a. IU 26 Operating Funds: No PD expenses within the IU in either FY 2024 or FY 2025 (through 4/16/25).</li> <li>b. IU 26 Grants (District): Through the IDEA Part B grant, there were total District PD expenditures within the IU of \$5,378 in FY 2024 and \$1,479 in FY 2025 (through 4/16/25).</li> <li>c. IU 26 Grants (Non-Public Schools): Intermediate Unit 26 is required to pass through IDEA funding to non-public schools and to consult on the use of these funds. In all, Non-Public Schools have spent the following amounts on professional development, through their IDEA funds: <ul style="list-style-type: none"> <li>i. FY 2024: \$276,968</li> <li>ii. FY 2025 (through 4/16/25): \$381,519</li> </ul> </li> </ul>



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General Questions	Submitted by:	Response
<p><b>Capital Budget Questions</b></p> <ol style="list-style-type: none"> <li>1. Please provide additional information about the District's approach to this year's capital budget?</li> <li>2. How is the District ensuring that the data warehouse accurately reflects which projects are included in the capital programs budget and are expected to appear in the upcoming facilities plan?</li> <li>3. How much in unspent bond proceeds remains, and has the District encumbered all of it?</li> <li>4. Request for the District to link items back to the capital budget where appropriate?</li> </ol>	Board Member Stern	<ol style="list-style-type: none"> <li>1. As part of this year's Capital Budget and Facilities Planning Process, the District is prioritizing capital investments in the following key areas: <ol style="list-style-type: none"> <li>a. <b>Projects in Process</b> – Continuing work on previously approved and active projects to ensure timely completion and minimize disruption. <i>Examples include: Lincoln High School Modular Addition, Frankford High School.</i></li> <li>b. <b>Health, Safety, and Security Projects</b> – Addressing urgent facilities needs to protect the well-being of students, staff, and visitors. <i>Examples include: Fire Alarm Replacements, Exterior Door Upgrades, ADA Accessibility Improvements.</i></li> <li>c. <b>Grant-Funded Projects</b> – Advancing projects supported by external funding to maximize financial resources and impact. <i>Examples include: Stormwater Management Improvement Program (SMIP), Facilities Improvement Grant (FI), Environmental Grant initiatives.</i></li> </ol> </li> </ol>



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		<p>2. The District is ensuring that the Data Warehouse accurately reflects all projects included in the capital programs budget, and these projects are expected to appear in the upcoming Facilities Plan. The Data Warehouse serves as the central hub for the District's capital planning information. It houses over 100 datasets related to facilities, including facilities condition assessments, environmental data, ADA accessibility, safety and security, educational suitability, capacity and utilization, enrollment projections, and more. These datasets form the foundation of the scoring systems used to evaluate each building's condition, program alignment, and utilization—key metrics that directly inform project prioritization and recommendations in the Facilities Plan.</p> <p>The FY 2026–FY 2031 Capital Improvement Plan (CIP) was developed using three primary criteria, all aligned with the Facilities Planning process:</p> <ul style="list-style-type: none"><li>• <b>Building Condition</b> – Priority was given to buildings with condition scores rated as “Poor” or “Unsatisfactory.”</li><li>• <b>Utilization</b> – Additional weight was applied to schools classified as “Adequately Utilized” to “Severely Overcrowded.”</li></ul>
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		<ul style="list-style-type: none"><li>• <b>Program Alignment</b> – Each building was assessed for its ability to support current and future academic programs.</li></ul> <p>Projects meeting one or more of these criteria were advanced into the Capital Programs budget. Because the Data Warehouse draws directly from this process and is updated in coordination with the Facilities Planning and Finance teams, all CIP projects are accurately reflected in the system. As a result, the projects included in the FY26–FY31 Capital Improvement Plan are fully aligned with those presented in the upcoming Facilities Plan.</p> <p>3. The unspent bond proceeds as of April 30, 2025:</p> <ol style="list-style-type: none"><li>a. 2023 GOB Series A - \$218,000,758.29</li><li>b. 2023 GOB Series B (Green Bond) - \$11,285,863.89</li></ol> <p>100% of 2023 GOB Series B (Green Bond) have been encumbered. 2023 GOB Series A bond has approximately \$65M encumbered and the remaining will be spent on consultants, SDP staffing/supplies, and existing projects (including change orders) until remaining funds are depleted.</p>
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		4. Going forward, Capital action items will include a link back to the Capital Budget where appropriate.
<b>General Budget Question</b>  1. Please provide information on how the District's multi-year budgets and projects are structured to roll into one another.	Board Member Cubbage	1. In general, the District's annual budget is connected to the prior-year's budget through fund balance.  If the total <i>Revenues and Sources</i> exceed the total <i>Expenditures and Uses</i> , then the District will experience a surplus for the year, and that amount will be added to the previous year's ending fund balance.  If the total <i>Revenues and Sources</i> are below the total <i>Expenditures and Uses</i> , then the District will experience a deficit for the year, and that amount will be subtracted from the previous year's ending fund balance.
<b>General Facilities Questions</b>  1. What contracting methodology is the District using for facilities projects, particularly regarding the procurement process and pricing? What type of contracting mechanism has been adopted?	Board Member Wilkerson	1. The District's contracting methodology uses a formal solicitation process facilitated by the Office of Procurement Services to manage facilities projects. The primary contracting methodologies include: <ul style="list-style-type: none"> <li>• <b>Request for Proposals (RFPs):</b> This method is used for high-cost projects that require evaluation beyond just cost. An evaluation committee - typically composed of at least three members -</li> </ul>



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		<p>reviews and scores proposals based on predefined criteria. These scores are submitted only to the Buyer in Procurement. This approach allows the District to consider qualitative factors like experience, strategy, and technical capability.</p> <ul style="list-style-type: none"><li>• <b>Low Dollar Bids:</b> This method is used for labor-related trades and goods/materials-based contracts. The review of low-dollar bids is based solely on price and capacity. Bids are typically solicited to vendors within the field of work, and then awarded to the lowest responsive and responsible bidder(s).</li></ul> <p>2. The District's contracting mechanisms align with public sector procurement best practices. These approaches promote fairness, transparency, and fiscal responsibility in the procurement process.</p>
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<p>1) Acceptance of Donation from the US Soccer Foundation and Philadelphia Soccer 2026 and Right of Entry to Science Leadership Academy at Beeber, Building 21, and Swenson Arts and Technology HS</p> <ol style="list-style-type: none"><li>1. Why has the District classified this as a capital expenditure?</li><li>2. Is this cost included in the District's capital budget?"</li></ol>	Board Member Stern	<ol style="list-style-type: none"><li>1. The proposed acceptance of a \$300,000 donation from the US Soccer Foundation and Philadelphia Soccer 2026 is not classified as a capital expenditure, as the project will be fully funded through this external donation and will not utilize any capital funds.  Capital Programs will provide design and site coordination support to ensure appropriate placement and to minimize any impact on existing schoolyard infrastructure. The donation will support the development of soccer facilities at three schools, with an allocation of \$100,000 per site.</li><li>2. The cost of the project is not included in the District's capital budget. The cost is 100%</li></ol>



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		funded by a donation from US Soccer Foundation and Philadelphia Soccer 2026. There will be no capital funds used for the project.
<p>3) Contracts with Various Vendors for Marketing Support Services (\$1,155,000)</p> <ol style="list-style-type: none"> <li>How do these contracts relate to the marketing contracts from the April 24, 2025 Board of Education meeting?</li> <li>Are we reaching the audiences that we want to reach?</li> <li>What collateral should stakeholders see in their communities as a result of these contracts?</li> <li>Is the District's communications and marketing budget aligned with previous years?</li> <li>Does the current budget adequately support the District's communication goals?</li> <li>Should this work be included solely in the District's budget, or should it also be reflected in the IU 26 budget?</li> <li>What is the District's goal for the 'I Am SDP' campaign?</li> </ol>	<p>Board Member Cabbage</p> <p>Board Member Lam</p> <p>Board Member Stern</p>	<ol style="list-style-type: none"> <li>The April Action Item was exclusively for renewing contracts with media outlets (such as Clear Channel, iHeart, 6ABC, etc.) that allow our marketing campaigns to reach their intended audiences. This May Action Item is for continued marketing services that support the development of our marketing campaigns. These contracts are the result of 3 recent RFPs -- ad production services (for I AM SDP TV spots), marketing printing &amp; fulfillment services, and marketing consulting services. The May items are to extend existing services and are not new supports.</li> <li>Yes. The paid media and marketing plans for each campaign are specifically created to reach the intended audiences which range from families with PreK- and K-age eligible families to households with kids in grades K-12 who are not enrolled in SDP schools.</li> <li>Collateral materials include transit ads, outdoor billboards, digital ads, direct mail, e-mail blasts, and TV/cable and radio ads as budgets allow.</li> </ol>



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		<ol style="list-style-type: none"> <li>4. Yes.</li> <li>5. While we would welcome additional funding to extend and deepen our communications and marketing efforts throughout the year, our current funding levels are sufficient.</li> <li>6. Yes. This should be in the School District's general operating budget, not the Intermediate Unit's budget.</li> <li>7. The goal <i>over time</i> is to strengthen the District's image &amp; increase enrollment by establishing SDP as Philadelphia's <i>preferred</i> K-12 educational option. Doing this well would also positively impact recruitment, retention, and support of the District from local organizations. The campaign has already yielded the major short-term win of a new partnership program that will be launching in fall 2025 to provide more pathways to employment for our medical assisting CTE students.</li> </ol>
<p>9) Contract with Foundations, Inc. for Executive Staffing Services (\$4,000,000)</p> <ol style="list-style-type: none"> <li>1. Please provide additional information to help better understand the instances in which these services are being used.</li> </ol>	<p>Board Member Cubbage</p> <p>Board Member Lam</p>	<ol style="list-style-type: none"> <li>1. The Foundations Inc. contract for executive staffing is used in instances that require urgent temporary or interim executive staffing services, as well as instances that require highly-specialized executive-level staffing services. The Foundations Inc. contract does not circumvent the District's recruitment,</li> </ol>



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<p>2. What is the approximate annual amount the District has spent on temporary executive staff in recent years?</p>		<p>selection, and hiring processes; it compliments the established processes by allowing the necessary time to recruit the best talent to perform in executive-level roles and thoroughly vet a candidate's suitability for hiring as a permanent employee, while maintaining organizational stability and operational continuity.</p> <p>The Foundations Inc. contract is primarily used in circumstances when the District must:</p> <ul style="list-style-type: none"><li>• Fill key executive-level vacancies during an active recruitment, selection, hiring, and onboarding process.</li><li>• Provide key executive-level leadership during periods of organizational restructuring and transformation initiatives.</li><li>• Engage key executive-level leaders and subject matter experts with specialized skill sets to provide technical assistance for strategic projects for a specified period/duration.</li></ul>
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		<p>The structure of the Foundations Inc. contract reflects intentionality to produce the following benefits to the District:</p> <ul style="list-style-type: none"><li>• <b>Separation of Employment:</b> Key executive-level leaders hired using the Foundations Inc. contract are employees or contractors of Foundations, not the School District of Philadelphia. This distinction is important for benefits, compensation, tax, legal, and human capital management purposes.</li><li>• <b>Streamlined Administrative Costs:</b> Foundations Inc. assumes the administrative burden and costs related to employee screening, background checks/investigations, payroll, benefits, etc.</li><li>• <b>Budget Control:</b> The District pre-negotiates the amount for executive-level staffing through Foundations Inc. ensuring predictable costs and facilitating easier budget management.</li></ul> <p>Recently, The Foundations Inc. contract has been used to engage executive-level</p>
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		<p>services, on a temporary basis, from the following individuals:</p> <ul style="list-style-type: none"> <li>• Arasi Adkins, Interim Chief of Talent</li> <li>• Amy Williams, Interim Assistant Superintendent</li> <li>• Karen Kolsky, Labor Relations</li> <li>• Shelia Brown, Executive Coach</li> </ul> <p>2. During FY23 - FY25 the District has spent the following amounts on temporary executive staffing:</p> <ul style="list-style-type: none"> <li>• FY23: \$293,825.17</li> <li>• FY24: \$803,356.74</li> <li>• FY25: \$801,609.60 (as of 4/30/25)</li> </ul>
<p>12) Change Orders at Various Locations (\$1,404,657)</p> <p>1. Why should the Board approve the requested change orders at this time?</p>	<p>Board Member Stern</p> <p>Board Member Wilkerson</p>	<p>1. The Board should approve the requested change orders at this time because the \$1,404,657 in requested change orders have gone through the change order review and approval process that has been established within the Office of Capital Programs and all costs have been verified and substantiated. The change order requests were initially submitted by the various contractors at a total amount of \$1,573,764 and, as a result of the review process, were reduced to \$1,404,657, resulting in a total savings of over 10% to the District of \$169,107. The</p>



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		<p>process includes review by the designer of record, the design project manager, the construction project manager, estimator, the construction manager, the design manager, the contracts manager, the operations manager, and the executive program director. Once it has gone through all of these review steps and is substantiated, it is then submitted to the Board for approval. The change orders this month represent 1.95% of the total value of the projects which is well below the industry standard range for change orders which is between 8% -12%.</p>
<p>14). Contract with Mobilease Modular Space, Inc. for the Lease and Installation of Modular Classrooms at Henry Lea Elementary School (\$754,720)</p> <p>1. Why does Lea require modular classrooms at this time?</p>	Board Member Cubbage	<p>1. Henry C. Lea Elementary School requires the addition of modular classrooms to accommodate steadily increasing student enrollment. Current enrollment stands at 474 students, with projected enrollment reaching 485 for the 2025–2026 school year. This growth necessitates the addition of two classrooms to maintain appropriate class sizes and ensure adequate learning space.</p> <p>To address this need, the District will lease modular classroom units to provide space for two Kindergarten classes, each with a capacity of 20 students, for a total of 40</p>



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		<p>students. The modular installation will include two classrooms and appropriately sized toilet rooms to support early childhood programming.</p> <p>The cost of \$754,720 includes the installation of the units, connection of utilities, fire alarm, and communication systems and lease payments for the 3 year period.</p>
<p>15). Capital Award for Major HVAC Renovation at Kensington High School (\$15,361,273)</p> <ol style="list-style-type: none"> <li>1. Were these projects included in last year's capital budget?</li> <li>2. In which capital budget and program is this project included?</li> </ol>	<p>Board Member Stern</p> <p>President Streater</p>	<ol style="list-style-type: none"> <li>1. The Major HVAC Renovation project at Kensington High School was initially included in the District's FY2024–FY2030 Capital Budget. During FY2024, the project entered the planning and design phase, with \$474,214 allocated in the amended FY2024 capital budget to support initial planning and design activities. In FY2025, the design phase was completed, and the project proceeded through the District's Procurement process. Public bidding was conducted to secure competitive pricing and identify the lowest responsible bidders. This action item seeks approval to award four prime contracts - General Construction, Mechanical, Electrical, and Plumbing - totaling \$15,361,273. These contracts represent the full construction scope necessary to</li> </ol>



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		<p>complete the HVAC modernization at Kensington High School.</p> <p>2. The project budget for the Kensington High School Major HVAC Renovation is included in the District's FY2024–FY2030 Capital Improvement Plan (CIP), which was approved by the Board of Education on May 30, 2024. This project is part of the HVAC Improvements Program within the CIP, which is focused on upgrading and modernizing critical mechanical systems to support healthy and effective learning environments across the District.</p>
<p>16). Contract for Professional Structural Engineering Design Services with Various Vendors - IDIQ (\$8,000,000)</p> <p>1. Does IDIQ mean the contract could exceed \$8 million?</p>	Board Member Lam	<p>1. Indefinite Delivery and Indefinite Quantity (IDIQ) does not mean that the contract could exceed \$8 million. This IDIQ contract for Professional Structural Engineering Design Services will be utilized on an as needed basis through project specific task orders to the four awarded providers (Gannett Fleming Inc., Remington &amp; Vernick Engineers, DCI Engineers, and Pennoni Associates Inc.). Individual task order values for services will vary based on the scope of services needed, but collectively will not exceed a total contract limit of \$8 million in value. The</p>



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		duration for the contract is 3 years from 5/30/25 through 5/30/28.
<p>25) Renewals of Lease or License Agreements with Various Lessees or Licensees (\$1,939,960.27)</p> <ol style="list-style-type: none"> <li>1. How does the District address any issues that may arise with these agreements?</li> <li>2. How is the District notified of any concerns that may arise during the lease term?</li> </ol>	Board Member Cubbage	<ol style="list-style-type: none"> <li>1. The District addresses issues that arise and maintains effective management of its leased and licensed properties through a regular monitoring process to ensure compliance with all agreed-upon terms. Regular visits take place approximately every 6 months or sooner if needed. Direct communication with lessees or licensees is utilized to promptly address and resolve minor disputes or operational concerns before they escalate. In cases of significant breaches or violations, legal review and enforcement actions are undertaken to uphold the integrity of the agreements. These agreements are reviewed by our Real Property Management Attorney and any other member of the Office of General Counsel who may need to assist with Lease and License Agreements, as well as Charter School Agreements. Additionally, periodic reviews are conducted during renewal or amendment processes, providing opportunities to adjust terms and address any ongoing issues that may have arisen during the lease or license period.</li> </ol>



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		<p>2. The District is notified of any concerns that may arise during the term of the lease. The general term of the majority of our Lease or License Agreements is one year. For the few that may be longer than one year, their concerns are also presented to us by presenting a written notice per their agreements. Communication is also maintained through various channels, including email, phone, and formal complaint or reporting systems, allowing stakeholders to raise concerns or provide updates efficiently. Furthermore, internal reports from departments such as Maintenance, Legal, and Finance play a critical role in identifying potential issues and supporting informed decision-making.</p>
<p>29). Amendment of Contract with Various Vendors for Cab and School Vehicle Transportation for Students (\$126,400,749)</p> <p>1. This contract extension is three times the average annual cost of the past six years. What actions is the District taking to improve route efficiency and determine whether buses or individual cabs are the most appropriate solution?</p>	Board Member Lam	<p>1. The proposed contract extension cost is higher than in previous years for the following reasons:</p> <ul style="list-style-type: none"> <li>a. Since the initiation of the cab and school vehicle transportation services for students contract in 2018, multiple economic shifts have significantly impacted vendor pricing: <ul style="list-style-type: none"> <li>i. Inflation: Transportation-related</li> </ul> </li> </ul>



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<p>2. How are these services being funded? Are they covered through the SPED rate per student, or via additional transportation reimbursement from the state?</p>		<p>expenses have risen by approximately 27%, driven by increases in fuel, parts, maintenance, and vehicle costs over the past seven years.</p> <p>ii. Labor Wages: There has been a 50% increase in labor wages, largely due to rising minimum wage requirements. The City of Philadelphia's minimum hourly wage increased from \$7.25 in 2018 to \$15.00 in July 2022, with continued upward pressure through 2025.</p> <p>iii. Insurance Premiums: Our vendors have reported a substantial rise in insurance premiums since the inception of the contract. According to the Philadelphia Inquirer, between 2014 and 2023, the average auto insurance premium in Philadelphia increased by 70%.</p>
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		<p>b. The growing demand for transportation services outlined in students' Individualized Education Plans (IEPs) has necessitated an expansion of specialized offerings, including van or cab services, solo ridership, and one-on-one transportation. These services are tailored to support students with special needs who require door-to-door service or specific accommodations to ensure safe and appropriate transport to and from school.</p> <p>c. Specialized transportation services come at a significantly higher cost compared to traditional options. While the average annual cost to transport a student on a special needs yellow bus is approximately \$3,450, the cost of providing transportation via cab or van averages \$21,450 per student annually. This cost differential reflects the individualized nature of the service, the increased staffing requirements, and the operational</p>
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		<p>challenges associated with meeting unique student needs.</p> <p>We closely evaluate transportation options for improved efficiencies that are cost-effective while providing optimal service.</p> <p>2. These specialized transportation services, such as van/cab rides, solo ridership, and one-on-one accommodations required under students' Individualized Education Plans (IEPs), are currently funded through the District's operating budget. These services are not fully covered by the special education (SPED) per-student allocation. The Pennsylvania Department of Education provides a 32% reimbursement to the District for approved SPED transportation costs, which helps offset a portion of these expenses.</p>
<p>32). Amendment of Contracts with Various Vendors for Yellow Bus Transportation for Students (\$84,284,164)</p> <p>1. How is the District screening, training, and reinforcing expectations to avoid incidents while students are in transit?</p>	Board Member Lam	<p>1. The District has implemented a comprehensive set of safety protocols and oversight measures to prevent incidents during student transportation. All drivers and attendants must pass rigorous background checks, drug screenings, and credential verifications before being assigned. Once</p>



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		<p>hired, staff receive specialized training focused on student behavior management, the use of safety equipment, and emergency procedures, with particular attention to supporting students with special needs.</p> <p>To maintain high standards, the District conducts ongoing monitoring using GPS tracking, interior camera systems, and periodic ride-alongs by Transportation Supervisors and staff. Contracted transportation vendors are held to the same safety and training requirements. Contracts clearly define performance expectations, and the District ensures accountability through regular evaluations and corrective actions when needed to maintain full compliance.</p>
<p>35) Contract with Securitas Technology Inc. to Install CCTV Security Camera and Video Management Systems at Four Schools (\$1,025,253)</p> <p>1. How many additional schools require the installation of the new CCTV security camera system?</p>	Board Member Lam	<p>1. The Securitas Technology Inc. contract provides for CCTV installations at the Arts Academy at Benjamin Rush, Edward Heston School, Paul L. Dunbar School and the John F. Hartranft School. These schools are 4 of the currently 129 schools remaining Districtwide that require the installation of new CCTV systems.</p>



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		<p>At the start of the CCTV Transformation Program, 155 schools required the installation of new CCTV systems. Of those schools, 26 schools have been completed, 8 schools are included in Capital Projects, 3 schools are in progress, 57 have been awarded or are awaiting submittal approval and will begin once approved, and 61 schools remain in the design and pre-procurement phase. These 61 schools will be broken into two RFP groups, which will be the fifth and sixth procurement RFP packages in the Program. The next bid package is anticipated to be released for competition in June 2025, with an anticipated Board vote in August and anticipated contract dates in early October if approved.</p> <p>The project is expected to be fully completed by the Summer of 2027.</p>
<p>36) Amendment of Contract with The City of Philadelphia for Extended Day Extended Year Programming (\$25,700,000)</p> <p>1. What is the District's high-level agreement with the City of Philadelphia?</p>	<p>Board Member Cubbage</p> <p>Board Member Lam</p> <p>Board Member Stern</p>	<p>1. The District's high level agreement with the City of Philadelphia is to support the execution of Extended Day/Year. Funding will support the allotment of such activities through before and after school programming slots, speciality programming, winter and spring camps.</p>



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<ol style="list-style-type: none"> <li>2. Is this amount inclusive of any funds from the contract that were not used in year 1 of programming?</li> <li>3. Please provide additional clarity on why the cost is being funneled through the city rather than paying the vendors directly. Why has the District taken this approach?</li> <li>4. Do action items #36 and #38 represent the full cost of providing the EDEY programming?</li> <li>5. What additional costs does the District incur to administer this program, aside from these two contracts?</li> <li>6. Are personnel costs covered by the City or the District?</li> </ol>		<ol style="list-style-type: none"> <li>2. This amount is for the projected costs of Year 2 programming, operating at full capacity for 30 participating District-operated schools, inclusive of the program expansion to 10 additional schools.</li> <li>3. At the time of the initial implementation, the City was already preparing to engage in procurement processes to secure vendors for out-of-school time (OST) services. This approach was taken for efficiency and to expedite the provider's ability to begin services with the start of school.</li> <li>4. They represent costs related to external services. The District incurs other costs for services provided through existing internal resources.</li> <li>5. The District incurs costs to provide support for food service, school safety, paraprofessionals, facility usage, communication and translation services during the extended day and extended year programming.</li> <li>6. The District and City share the cost of personnel associated with programming in this collaborative work. Each entity pays for their own staff's work.</li> </ol>
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<p>38) Amendment of Contract with Various Vendors for Out of School Time Programs for Expanded Learning Opportunities (\$0 Time Extension)</p> <ol style="list-style-type: none"> <li>1. Is the District comparing the usage of the resources and capacity?</li> </ol>	<p>Board Member Cubbage</p>	<ol style="list-style-type: none"> <li>1. Yes, contract amendments at existing sites will take into account slot utilization percentages based on current SY24-25 data, and budget-neutral adjustments will be made for SY25-26. This also allows for expansion to additional sites at no extra cost to the District. Furthermore, data was collected from current providers regarding their ability to expand and scale programs, and the need to open up an opportunity to engage additional vendors was clear. This also reflects the circumstance that many of the contracted providers also hold contracts with other entities to provide services, so capacity can become stretched depending on their overall portfolio of services, not just those under this particular contract.</li> </ol>
<p>39) Contract with Jewish Family and Children's Service of Greater Philadelphia for Parenting Education Services (\$500,000)</p> <ol style="list-style-type: none"> <li>1. Is this provided to all schools or pre-K locations throughout the city?</li> <li>2. Which schools are receiving these services?</li> <li>3. Given the current conflict in the Middle East, is there any concern that the</li> </ol>	<p>Board Member Cubbage Board Member Lam</p>	<ol style="list-style-type: none"> <li>1. These services will be offered to all 170+ pre-K sites operated by the District.</li> <li>2. Families with children attending pre-K at any school are eligible to participate.</li> <li>3. The parenting education professional development being offered under this contract is all copyrighted Incredible Years® parenting education coursework. JFCSGP does not have any input into or control over the content of the courses.</li> </ol>



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<p>professional development offered by this vendor may be less well received by pro-Palestine advocates within the District community?</p> <p>4. Please provide information to confirm that the programming is secular and does not include any religious components.</p>		<p>4. All of the programming offered under this contract is associated with the evidence-based Incredible Years® parenting education program, which is 100% secular in nature and does not include any religious components.</p>
<p>41) Authorization for Flexible Instructional Day Program – Updated 5.13.2025</p> <p>1. Can this be adapted for use in real-world or C2L programming?</p>	<p>Board Member Cubbage</p>	<p>1. The Flexible Instructional Day (FID) application requires the District to submit exemplar lesson plans that schools and programs may use in the event of an emergency during the regular school year which prevents customary instruction. This includes lesson plans for CTE programs. The School District of Philadelphia's 2025-26 application includes three exemplar lesson plans for a Health Related Technology program, Culinary program, and Welding program. These exemplar lesson plans are aligned with required competencies for Pennsylvania Department of Education (PDE) CTE programs which prepare our students for careers, industry certifications, and the National Occupational Competency Testing Institute (NOCTI) assessments.</p>



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		C2L programs would not be covered by the FID given that they provide summer employment opportunities for students outside of the regular school year.
<p>44). Authorization of Payment to Council of the Great City Schools for Membership Dues FY26 (\$63,637) – Added 5.13.2025</p> <p>1. How are membership dues determined?</p>	Board Member Lam	<p>1. Each member district is placed into one of five membership tiers based on its student enrollment. The larger the district, the higher the tier and the higher the membership dues. SDP is in Tier IV whose membership dues were \$61,694 for FY 2024-2025. The coming year's membership dues are then adjusted based on the increase in the November Consumer Price Index (CPI) vs. a year ago. For this current invoice, that CPI increase is 2.7% which results in membership dues of \$63,637 for FY 2025-2026.</p>
<p>48). Contract with TNG Consulting for Case Management Software Services (\$223,000) – Added 5.13.2025</p> <p>1. How does this integrate with 'Let's Talk' and other channels through which complaints may be received, such as the IG office?</p>	Board Member Lam	<p>1. The new software system will allow us to track all employee and student complaints and this tracking is required by the Office of Civil Rights. Unlike this system, Let's talk does not integrate with our Student Information System (SIS) and cannot track all of the data that needs to be captured for each complaint.</p>





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Intermediate Unit 26 Questions	Submitted by:	Response
<p>3). Adoption of Philadelphia Intermediate Unit No. 26 Operating Amended Budget for 2024-2025 and Philadelphia Intermediate Unit No. 26 Operating Budget for 2025-2026 (Pending) – Added 5.13.2025</p> <p>1. What percentage of the operating budget is allocated for professional development?</p>	<p>President Streater</p>	<p>1. Below is an outline of professional development spending through IU 26 for the current and previous year:</p> <ul style="list-style-type: none"> <li>a. IU 26 Operating Funds: No PD expenses within the IU in either FY 2024 or FY 2025 (through 4/16/25).</li> <li>b. IU 26 Grants (District): Through the IDEA Part B grant, there were total District PD expenditures within the IU of \$5,378 in FY 2024 and \$1,479 in FY 2025 (through 4/16/25).</li> <li>c. IU 26 Grants (Non-Public Schools): Intermediate Unit 26 is required to pass through IDEA funding to non-public schools and to consult on the use of these funds. In all, Non-Public Schools have spent the following amounts on professional development, through their IDEA funds: <ul style="list-style-type: none"> <li>i. FY 2024: \$276,968</li> <li>ii. FY 2025 (through 4/16/25): \$381,519</li> </ul> </li> </ul>



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### Board of Education Action Item Questions and Responses May 29, 2025

General Questions	Submitted by:	Response
<p><b>Capital Budget Questions</b></p> <ol style="list-style-type: none"> <li>1. Please provide additional information about the District's approach to this year's capital budget?</li> <li>2. How is the District ensuring that the data warehouse accurately reflects which projects are included in the capital programs budget and are expected to appear in the upcoming facilities plan?</li> <li>3. How much in unspent bond proceeds remains, and has the District encumbered all of it?</li> <li>4. Request for the District to link items back to the capital budget where appropriate?</li> </ol>	Board Member Stern	<ol style="list-style-type: none"> <li>1. As part of this year's Capital Budget and Facilities Planning Process, the District is prioritizing capital investments in the following key areas:               <ol style="list-style-type: none"> <li>a. <b>Projects in Process</b> – Continuing work on previously approved and active projects to ensure timely completion and minimize disruption. <i>Examples include: Lincoln High School Modular Addition, Frankford High School.</i></li> <li>b. <b>Health, Safety, and Security Projects</b> – Addressing urgent facilities needs to protect the well-being of students, staff, and visitors. <i>Examples include: Fire Alarm Replacements, Exterior Door Upgrades, ADA Accessibility Improvements.</i></li> <li>c. <b>Grant-Funded Projects</b> – Advancing projects supported by external funding to maximize financial resources and impact. <i>Examples include: Stormwater Management Improvement Program (SMIP), Facilities Improvement Grant (FI), Environmental Grant initiatives.</i></li> </ol> </li> </ol>



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		<p>2. The District is ensuring that the Data Warehouse accurately reflects all projects included in the capital programs budget, and these projects are expected to appear in the upcoming Facilities Plan. The Data Warehouse serves as the central hub for the District's capital planning information. It houses over 100 datasets related to facilities, including facilities condition assessments, environmental data, ADA accessibility, safety and security, educational suitability, capacity and utilization, enrollment projections, and more. These datasets form the foundation of the scoring systems used to evaluate each building's condition, program alignment, and utilization—key metrics that directly inform project prioritization and recommendations in the Facilities Plan.</p> <p>The FY 2026–FY 2031 Capital Improvement Plan (CIP) was developed using three primary criteria, all aligned with the Facilities Planning process:</p> <ul style="list-style-type: none"><li>• <b>Building Condition</b> – Priority was given to buildings with condition scores rated as “Poor” or “Unsatisfactory.”</li><li>• <b>Utilization</b> – Additional weight was applied to schools classified as “Adequately Utilized” to “Severely Overcrowded.”</li></ul>
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		<ul style="list-style-type: none"><li>• <b>Program Alignment</b> – Each building was assessed for its ability to support current and future academic programs.</li></ul> <p>Projects meeting one or more of these criteria were advanced into the Capital Programs budget. Because the Data Warehouse draws directly from this process and is updated in coordination with the Facilities Planning and Finance teams, all CIP projects are accurately reflected in the system. As a result, the projects included in the FY26–FY31 Capital Improvement Plan are fully aligned with those presented in the upcoming Facilities Plan.</p> <p>3. The unspent bond proceeds as of April 30, 2025:</p> <ol style="list-style-type: none"><li>a. 2023 GOB Series A - \$218,000,758.29</li><li>b. 2023 GOB Series B (Green Bond) - \$11,285,863.89</li></ol> <p>100% of 2023 GOB Series B (Green Bond) have been encumbered. 2023 GOB Series A bond has approximately \$65M encumbered and the remaining will be spent on consultants, SDP staffing/supplies, and existing projects (including change orders) until remaining funds are depleted.</p>
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		4. Going forward, Capital action items will include a link back to the Capital Budget where appropriate.
<b>General Budget Question</b>  1. Please provide information on how the District's multi-year budgets and projects are structured to roll into one another.	Board Member Cubbage	1. In general, the District's annual budget is connected to the prior-year's budget through fund balance.  If the total <i>Revenues and Sources</i> exceed the total <i>Expenditures and Uses</i> , then the District will experience a surplus for the year, and that amount will be added to the previous year's ending fund balance.  If the total <i>Revenues and Sources</i> are below the total <i>Expenditures and Uses</i> , then the District will experience a deficit for the year, and that amount will be subtracted from the previous year's ending fund balance.
<b>General Facilities Questions</b>  1. What contracting methodology is the District using for facilities projects, particularly regarding the procurement process and pricing? What type of contracting mechanism has been adopted?	Board Member Wilkerson	1. The District's contracting methodology uses a formal solicitation process facilitated by the Office of Procurement Services to manage facilities projects. The primary contracting methodologies include: <ul style="list-style-type: none"> <li>• <b>Request for Proposals (RFPs):</b> This method is used for high-cost projects that require evaluation beyond just cost. An evaluation committee - typically composed of at least three members -</li> </ul>



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		<p>reviews and scores proposals based on predefined criteria. These scores are submitted only to the Buyer in Procurement. This approach allows the District to consider qualitative factors like experience, strategy, and technical capability.</p> <ul style="list-style-type: none"><li>• <b>Low Dollar Bids:</b> This method is used for labor-related trades and goods/materials-based contracts. The review of low-dollar bids is based solely on price and capacity. Bids are typically solicited to vendors within the field of work, and then awarded to the lowest responsive and responsible bidder(s).</li></ul> <p>2. The District's contracting mechanisms align with public sector procurement best practices. These approaches promote fairness, transparency, and fiscal responsibility in the procurement process.</p>
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